



Address : Eklahare, Near Odhagaon, Off Aurangabad Highway, Nashik - 422 105, Dist. Nashik, Maharashtra (India)

Ph.: (0253) 2406681 / 82 • Toll Free No: 18002336602

E-mail : mcmrc_director@rediffmail.com • Website : www.mcmrc.org

Date:-11/09/2018

Minutes of the First meeting of Internal Quality Assurance Cell (IQAC) held in the Conference Room of Matoshri College of Management & Research Centre on 11th September 2018 at 3.30 pm.

The following members were present:

- | | | |
|------------------------------------|-----------------------------------|----------------------|
| 1. Dr. Yogesh Mohan Gosavi | Director MCMRC | Chairman IQAC |
| 2. Hon. Kunal Narendra Darade | Secretary, Matoshri Edu.Society's | Member |
| 3. Prof. Pradip Sahebrao Sonawane, | Senior Faculty member | Co-ordinator of IQAC |
| 4. Prof. Vikrant Vijay Aher, | Placement co-ordinator | Member |
| 5. Prof. Sachin Haushiram Patole, | Faculty member | Member |
| 6. Prof. Anil Nivrutti Pawar, | Faculty member | Member |
| 7. Mr. Jaganath Malhari Rahatal, | Senior Office Staff | Member |
| 8. Dr. Ranjana Vijay Aher, | Social Worker and Philanthropist | Member |

1. Welcome and Introduction of Members

The Chairman introduced the committee member and welcomed them for the first meeting of IQAC.

2. Objective and Functions of IQAC

The Coordinator read out the Objectives, strategies function and benefit of IQAC as per the guidelines given by National Assessment and Accreditation Council, Bangalore. The Chairman informed the committee that it was formed as per the instruction and guidance given by the Governing Council in its meeting held on 14th August 2018. He emphasized that the major aim of the cell is to channelize all efforts and measures of the institution towards promoting its holistic academic excellence in a healthy environment and focus on Quality enhancement.

3. Meetings

It was proposed to conduct the meeting of IQAC twice a year.

4. Academic And Administrative Audit Of The Department

It was proposed by the Vice-Chairperson of Matoshri Education Society's to carry out an Academic and Administrative Audit of the department. It was unanimously agreed by the members and it was decided to have one external and one internal Member on the Jury. The

committee agreed upon the Chairperson of Matoshri Education Society's secretary Mr. Kunal Darade and Dr. Nilesh R. Berad Director of MET College Nashik to be the Audit Committee for the AAA. The Chairman instructed the co-ordinator to prepare the details as per the guidelines given for AAA by Savitribai Phule Pune University.

5. Preparation Of SSR and Related Documents for NAAC Visit

The Chairman discussed the progress of work and documentation for NAAC and informed the members that the Institute will apply for accreditation by the end of 2018.

6. Joining Of New Members

It was proposed that a member from the Alumni, Industry and students should be included in the committee to give stakeholders a cross- section participation in the institution's quality enhancement activities.

7. Any other item with the permission of the Chair:

There were no further points of discussion and hence the meeting was concluded with a vote of thanks by the Co-ordinator of IQAC.



Prof. P. S. Sonawane
Coordinator, IQAC



Dr. Y. M. Gosavi
Director, MCMRC